



BOARD OF DIRECTORS COMMITMENT FORM

The Board of Directors has approved these following responsibilities applicable to current board members as well as nominees. Your signature on this form signifies that you are willing to make every effort to fulfill these responsibilities.

Overview

The Board of Directors is responsible for ensuring the organization's long-term financial stability and integrity. In order to foster the organization's continued viability and growth it is recognized that diversification of income sources, resources and talents are essential. Every effort should be made by each director to accomplish these goals.

Responsibilities

- Support the mission statement.
- Read and understand the financial statements and otherwise assist the board in fulfilling its fiduciary responsibility.
- Attend board meetings and actively participate in decision-making.
- Share your area of expertise with the board and staff.
- Be an advocate for the organization; use your contacts to promote it in ways appropriate to your profession or areas of gifting.
- Maintain your membership
- Obtain various means of support for the organization, such as sponsorships, advertisers, members, exhibitors, speakers, etc.
- Fulfill the duties of care, obedience and loyalty to the organization.
- Participate in regular assessments to improve board performance.
- Participate in strategic planning activities.
- Prioritize and monitor programs and services.
- Select the executive director, review his/her performance, and provide direction if needed in accordance to the executive director's job description.
- Partner with the executive director to accomplish the mission.
- Work to develop new leadership and recommend potential board members.
- Avoid the appearance of conflict of interest.
- Participate in the organization's conferences and meetings.
- Read and sign in agreement the Chamber's By-Laws.
- Actively support fundraising efforts

Desired Skills and Experience

A board member should possess the following:

- Knowledge of the history, mission and goals of the chamber.
- Knowledge of the community and a commitment to the membership.
- Knowledge of the bylaws and policies.
- Ability to handle organization business with tact, enthusiasm and commitment.
- Ability to communicate effectively.
- Ability to motivate committee members.
- Ability to take responsibility and follow through on assignments.
- Ability to work well with people individually as well as in a group.

Term of Service

Members of the Board of Directors are nominated by its membership and shall serve a three-year term.

Compensation

There is no financial compensation for serving on the board.

Time Commitment

Members of the Board of Directors are to attend each board meeting, serve or assist on committees, be available to members, other leaders and staff. This is estimated to require 2 - 4 hours per month. ***Absence from four consecutive meetings without an excuse deemed reasonable shall vacate the place of a Director on the Board, and her/his successor shall be chosen. An absence shall be deemed reasonable if the Chamber office is notified prior to the meeting and the President accepts the excuse as being reasonable.***

Benefits of Leadership Service

Leadership is viewed as an opportunity to make a difference in the business community. You will have the opportunity to identify member needs and be encouraged to increase your knowledge of association activities and resources. Also you will have the opportunity to promote and develop leadership in others as well as to help to shape the organization's direction and future.

Personal Commitment

I, (print name) _____, accept the responsibilities of a Board member, and endeavor in good faith to fulfill the responsibilities as outlined above. As a board member of The Greater Hewitt Chamber of Commerce, I support GHCC's purpose, as stated in the Mission Statement.

Signature

Date

Organizational Commitment

In turn GHCC agrees to provide each member of the board with the following:

- Access to the support staff, as needed for the proper operation of the Board.
- Ample notice of all meetings.
- Minutes of all Board Meetings.
- Relevant information to conduct his or her job as a Board member.

President, Board of Directors

Date